



# EXHIBITION STANDARDS

## RULES

**These are the rules which must be obeyed by all exhibitions seeking PSA Recognition for 2021**

**Items in red are important**  
**Items in blue are new**

### SECTION A

#### ES-A1

i. There are six divisions of the Photographic Society of America (PSA)

1. **Projected Images (PID)** Digital
2. **Nature (ND)** Digital, and/or Prints
3. **Photojournalism (PJD)** Digital, and/or Small Prints
4. **Photo Travel (PTD)** Digital and/or Prints
5. **Pictorial Prints (PPD)** Prints only
6. **3D (3DD)** Digital, Slides, and/or Print

ii. PSA members achieve Star Ratings according to the number of acceptances they get in PSA recognized Exhibitions. The 8 Star paths are:

1. PID Color
2. PID Monochrome
3. ND
4. PJD
5. PTD
6. PPD Color (Large and Small Prints)
7. PPD Monochrome (Large and Small Prints)
8. 3DD

#### ES-A2

Applications for PSA recognition for each calendar year, begin on July 1st of the previous year, and end on 30th June of the year of the exhibition. Photographic Exhibitions must **complete** the application process for PSA recognition at least **five months (150 days)** in advance of the closing date. **No exceptions will be made to this lead-in time**

#### ES-A3

All Exhibitions and Exhibition Circuits must abide by the rules in this document, Conditions of Entry Checklist, and all associated documents. Failure to do so may result in refusal of recognition for future Exhibitions by the same organization.

#### ES-A4

The Exhibition must have a Chair. That Chair is responsible for abiding by PSA regulations and maintaining standards at all stages of the exhibition, and is the only point of contact with the relevant officers of the PSA. In order to fulfil this role, **the Chair may NOT act as a judge**. If, for some reason, the Chair is no longer able to continue, **approval must be sought from the Regional Exhibition Standards Director (RESD) for the appointment of the replacement Chair**.

#### ES-A5

The Exhibition Chair must be prompt and courteous when responding to all communications from entrants and PSA Directors **beginning at the time of the application until at least 8 months after completion of judging**. Current exhibitions are rarely mailing catalogs. **Again, if the Chair, for any reason, is unable to fulfil his or her responsibilities, then permission must be sought from the Regional Exhibition Standards Director, for a replacement Chair.**

#### ES-A6

All essential information, especially on websites, **must** be presented in English with clear instructions as to how this information can be accessed. Where information is also presented in other languages, care must be taken that these translations are accurate and do not differ from the English in meaning.

#### ES-A7

No person on the current PSA list of sanctioned exhibitors may serve as Chair of the Exhibition, be part of the organizing committee, or serve as a Judge for any section. This list is automatically sent to all exhibitions

#### ES-A8

Organizers may use email announcements to promote PSA recognized exhibitions.

- i. Organizers must not issue **more than 3 email announcements per recognized exhibition or circuit**.
- ii. **A functional “unsubscribe” function, such as a button which will automatically remove email addresses, must be included in every email announcement. Labelling of the function must include an English version. There are many commercial software packages which will perform this function.**  
**NOTE: Requesting the entrant to send an email with the word “Unsubscribe” is not allowed.**
- iii. “Personal” emails inviting individuals to enter are considered email announcements and are required to have the same functional “unsubscribe” feature.
- iv. Endless repetitive announcements must be strictly avoided.
- v. Failure to abide by this requirement may result in the application for the next exhibition by **that organization, or by that Chair**, not being recognized by PSA regardless of the name of the exhibition.
- vi. Email announcements must not reveal the addresses of the recipients. Use **bcc** for the address list.

#### ES-A9

Exhibition Chairs of PSA-Recognized Exhibitions **may not submit entries** into the exhibitions they are running, but Chairs of 3D exhibitions are exempt and are allowed acceptances and awards

- i. If separate sections within a PSA-Recognized Exhibition are run by separate Chairs, then that Chair may not enter that section/salon but may enter other sections of that exhibition and is allowed acceptances and awards in those other sections. Section chairs for 3D (3DD) sections are exempt and are allowed acceptances and awards.
- ii. If separate judgments within an exhibition that is a Circuit are run by separate Chairs, the entries of the Chair of any judging session will not be scored or awarded acceptances but are allowed acceptances and awards in other judgments of that circuit. Chairs of 3D (3DD) Judgments are exempt from this rule and are allowed acceptances and awards.
- iii. **Chair acceptance credits are available to those chairs prevented from entering sections. Further details can be found in the instructions for completing EDAS sheets**
- iv. Close relatives of any Chair may enter the Exhibition, section, or judging chaired by that person but **may not receive any awards** in those section(s) or circuit judgments. They are allowed acceptances. Close relatives include spouse, children, grand children, siblings and children of siblings.

---

## SECTION B – APPLYING FOR PSA RECOGNITION

### ES-B1

**ONLY** the Exhibition Chair may apply for PSA recognition. The Exhibition's name, the names of sections and themes, and the Exhibition's URL are subject to the approval of the Regional Exhibition Standards Directors, whose decision is final. Failure to accept any changes of these could result in the application for recognition not being approved.

- i. Exhibition names based upon a theme should not be used unless all sections within that exhibition conform to that theme. Such an exhibition could not have any Open sections.
- ii. **Exhibition URLs and exhibition emails that can imply the exhibition is run by PSA are not permitted** with the exception of those sponsored by PSA Chapters and the PSA International.
- iii. By applying for PSA recognition the Exhibition is committing itself to abide by PSA regulations.

### ES-B2

- i. Only one section in each Star path, or media, may be an open/general section.
- ii. Theme sections that are disguised open sections (sections that do not really restrict image subjects) are not allowed.
- iii. **No section can be recognized by more than one Division.**
- iv. Acceptances in any one section cannot be eligible for more than one Star path.
- v. No PID /PPD section may use Nature, Photojournalism or Photo Travel as a theme
- vi. No sections may be limited to groups or clubs only.
- vii. The subject matter of any section/theme must be accessible to all, and not limited to a particular geographical area.

### ES-B3

Entries into each section must consist of no more than 4 images.

### ES-B4

All exhibitions, apart from those specified in ES-B4 (ii), must pay a \$150 Exhibition fee. There is also a fee of \$25 per section, per judging, payable by PayPal. This section fee, payable for all divisions, includes a complimentary PSA Gold Medal.

- i. There is a **\$20 surcharge** for Registered Mail shipping of awards to China, India, and Argentina.
- ii. Exhibitions offering 3D sections only and those offering **ONLY** Print Sections, whether PPD, ND, PJD, or PTD, are exempt from the \$150 Exhibition fee.

### ES-B5

**Digital exhibitions and print exhibitions with non-return prints may not set fees based on the geographical location of the entrants. Print and slide exhibitions, where entries must be returned to the entrants, may set geographically based fees due to the difference in postal costs for returning the entries. Those exhibitions sending printed catalogues may also set geographically based fees to cover postal costs. Exhibitions must make clear in their Conditions of Entry that any extra cost is for postage.**

### ES-B6

**On receipt of the Application and the Conditions of Entry, the Regional Exhibition Standards Director (RESA) may ask for further information about the organization and conduct of the Exhibition, and the personnel involved. The RESA, on behalf of the PSA, has the right to monitor all aspects of the procedures involved in the conduct of the Exhibition, and may choose to appoint an observer to attend the judging and allocation of awards. The Exhibition must fully co-operate with this process. Failure to do so will make it**

unlikely that the Exhibition and the organization responsible will be granted future PSA recognition. The PSA reserves the right to refuse recognition if they feel that an organization or a country is operating too many exhibitions.

---

## SECTION C - CONDITIONS OF ENTRY AND ENTRY FORM

### ES-C1

Each Exhibition must produce a Conditions of Entry (Entry Rules) and these Conditions of Entry must be available to exhibitors worldwide without charge. **Exhibitions must not require entrants to log on with personal details before they can view the Conditions of Entry.**

i. **Exhibition log-in details must not ask entrants for details of gender, race, religion or age (except those offering special arrangements for youth workers)**

ii) The Conditions of Entry must include a full version in English. Additional versions in other languages are at the option of the Exhibition but must contain the same information as in the English version. Full details of what must go into these Conditions can be found on the Conditions of Entry Checklist which can be found on the Exhibitions page of the PSA website.

ii) **The requirements contained in the Conditions of Entry Checklist are an integral part of these Exhibition Standards.**

### ES-C2

No limit on title length must be less than 35 characters. That limit must be clearly indicated in the Conditions of Entry and on the entry form

### ES-C3

Each exhibition must reject any digital images that exceed the maximum horizontal or maximum vertical dimension specified in their approved Conditions of Entry. **Oversized or under sized images must not be resized either by the exhibition or the exhibition's equipment.**

### ES-C4

Any differences between the version of the Conditions of Entry approved by the Region Exhibition Standards Director and the version posted on the Exhibition's web site may result in future exhibitions from the organization concerned not being recognized

### ES-C5

All exhibition entry forms **must** include a feature which **prevents the entrant from submitting** their entry unless they have affirmed that they have read and understood that exhibition's Conditions of Entry (also known as Rules), especially the Breach of Conditions clause and the various Definitions, as part of the entry process and agree to accept all such terms and conditions. The feature must require the entrant to select **Yes** and must not default to Yes if the entrant does not make a selection.

**The affirmation must be an active selection, and not a default selection.**

### ES-C6

The entry form for all PSA Recognized Exhibitions should employ the uniform PSA Country List as a dropdown using the Standardized Country List provided to each exhibition as an email attachment upon application. **Where exhibitions do not have the facility to use these drop down menus, then it is the responsibility of the Exhibition Chair to ensure that all countries entered are in accordance with the uniform list.**

## ES-C7

All exhibitions must provide a Status List of Entries on their website. This Status List must be updated regularly, at least once a week and completely updated within 3 days after the closing date for accepting entries.

---

## SECTION D - DEFINITIONS

### ES-D1

When deciding what sections/themes to offer exhibitions should read the various definitions that can be found on the **Conditions of Entry Checklist** and on the **Exhibitions** page of the **PSA website**.

### ES-D2

These definitions must be strictly adhered to by all entrants, by the exhibition, and by the judges. The following definitions are minimum definitions. Exhibitions may add additional restrictions or clarifications to these definitions but it must be made clear that this is an exhibition restriction, not a PSA restriction. **Exhibitions must not reduce the requirements of any definitions.** All applicable definitions must be included in the Exhibitions Conditions of Entry.

### ES-D3

Exhibitions must provide definitions for any theme sections that do not already have a PSA definition.

---

## SECTION E - EXHIBITION CALENDAR

### ES-E1

Unless agreed by the Regional Exhibition Standards Director, the closing date must not be more than 14 days before the start of judging.

### ES-E2

Notification cards or email notification of results must be sent no later than 14 days after the judging has ended.

### ES-E3

**All digital sections, apart from 3D, in PSA recognized exhibitions must provide a WEBSITE gallery of all accepted and awarded images separated by sections. All such galleries must be available or posted no later than 60 days after the last judging and remain on the exhibition's website for at least 90 days. Pictorial print exhibitions are strongly recommended to ask for digital copies of all entries and produce a similar website gallery.**

- i. **Each section must have its own gallery broken into two parts, one part showing award winning images only and the other part showing all acceptances in that section.**
- ii **Each image must be identified with the IMAGE TITLE, the IMAGE MAKER, and when applicable, the AWARD WON by the image**

### ES-E4

Where entries are to be returned this must be within 77 days of the end of the judging.

### ES-E5

All awards must be sent within 77 days of the end of the judging.

### ES-E6

Catalogs must be sent or made available within 77 days of the end of the judging.

#### ES-E7

**Where possible, Digital Exhibitions are recommended to have at least one public showing of accepted and awarded images. Print Exhibitions are urged to mount at least one public exhibition.**

#### ES-E8

Changes of closing dates, judging dates and other dates will only be allowed in exceptional circumstances and must be approved by the Regional Exhibition Standards Director in advance.

---

## SECTION F - JUDGING

#### ES-F1

The Exhibition Chair is responsible for maintaining standards throughout all stages of the exhibition, including the judging, so may not act as a judge.

- i. Maintaining standards includes being responsible that **all entries meet the appropriate definitions.**
- ii. Maintaining standards includes being responsible for making sure that no individual has more than 4 images entered in any one section. If entry forms imply that more than one entry in a section is by a single person the Chair is responsible for taking any steps required to assure they are different persons.
- iii. **Maintaining standards includes being responsible that all submitted images meeting the applicable definitions are presented to the judges**

#### ES-F2

The Exhibition Chair and any person on the organizing committee who, prior to, or during the judging may be involved with processing the images or may have access to the images may **NOT** serve as a judge for the exhibition.

#### ES-F3

The entries must be judged by a minimum of three (3) judges, each with experience and/or qualifications in the section judged. **Whilst it is acceptable for one judge to be a novice at international judging, he or she should be fully conversant with the rules for the sections he or she is judging. It is recommended that at least one judge should have some form of international recognized photographic qualifications – e.g. FIAP, GPU or PSA. If the RESD does not believe that the judges are suitably qualified or experienced, he or she may refuse to recognize the exhibition unless convinced that it has suitable judges.** Only these judges will select the awards designated for that section. An exception to judges selecting awards will be allowed in order for the Exhibition Chair to select a Chair's Choice award.

#### ES-F4

Each section, category, and/or class **must** be judged and presented to the judges individually. All judging should be done in accordance with applicable current PSA Judging Practices, available on the Exhibitions page on the PSA website, and attached as a pdf file with the acknowledgement of each application.

#### ES-F5

The judges **must** be given instructions just prior to the commencement of judging regarding any pertinent restriction or requirement, including information on medals and other awards.

- i) **Instruction must include a reading of the definition for that section being judged and an explanation of the method of judging to be used Particular care must be taken that images presented in any theme within a particular star path conform to that Star Path's definition.**

- ii) Instructions must include no discussions between the judges until determining awards. The only exception allowed is discussion concerning whether an image conforms to the applicable definition.
- iii) **Nature, Photojournalism and Photo Travel Divisions are producing Guidelines for judging these divisional sections. Where these are available, Chairs must make sure that judges had read and understood these guidelines. In addition, the chairs of these judgments must make sure that judges are following the guidelines, and if necessary, intervene to require re-scoring, if the guidelines are not being followed.**

#### **ES-F6**

International Exhibition Judges (and alternates) may not:

- i. Judge any section in which they have an entry.
- ii. View the images submitted in the section they are judging ahead of the actual judging.

#### **ES-F7**

Judging of digital imaging sections may be by digital/video projection, high definition television, multiple monitors at a single location, or by judges communicating with the exhibition chairman via the Internet.

#### **ES-F8**

Titles may not be generated by the exhibition's software in cases where the entrant does not comply with providing a unique title for each image entered. Such entries must be rejected by the Exhibition and the entrant notified of the reason for rejection.

#### **ES-F9**

The Exhibition Chair is permitted, after investigation, to disqualify an image, under the rules pertaining to that section at any time before judging, during judging or after judging.

- i. The entrant may, at the discretion of the Exhibition, be given the opportunity to justify the submission.
- ii. If an image is disqualified, the Exhibition must explain the reasons for the decision to the entrant.
- iii. If an image is disqualified, any acceptance and award for that image must be voided.
- iv. If an exhibition believes that an entrant is guilty of cheating or plagiarism, the exhibition must report this to the PSA Ethics Review Coordinator at [ethics-review-coordinator@psa-photo.org](mailto:ethics-review-coordinator@psa-photo.org).

#### **ES-F10**

**Unless the exhibition is also applying for FIAP Patronage**, the Exhibition must state, in the Conditions of Entry, the target rate of acceptances. This should be in a six-point range - eg. 28-34%. If the acceptance rate is significantly below the target range set, then rejudging of those entries just below the target range should take place. **The acceptance rate in any single section may not exceed 35% with the exception of 3D sections where the acceptance rate may not exceed 45%.** If an exhibition has any concerns about the target range either before or after the judging, it should consult with the Regional Director, whose decision is final.

#### **ES-F11**

Close relatives of any judge may not receive any awards in the section(s) judged by that judge. They are allowed to receive acceptances. Close relatives include spouse, children, grand children, siblings and children of siblings.

#### **ES-F12**

If an Exhibition elects to use remote judging, the exhibition Chair must ascertain that each judge's personal

equipment that will be used for judging can accommodate the specified image size without resizing. All information, including image file names, provided to the judges for remote judging must retain complete anonymity of the entrants and not provide the judges with any means of determining any entrant's personal details, such as name, email address, or country.

---

## **G - PRINT EXHIBITIONS**

### **ES-G1**

There are two categories of Print sizes -

- i. **Large** –maximum of 16 x 20 inches including mounts.
- ii. **Small** - maximum of 8.5 x 12.0 inches including mounts. 9 x 12 inches including mounts does not qualify as a Small Print.

### **ES-G2**

Exhibitions may offer Pictorial Prints Division sections in four classes:

- i. Large Color (CPA)
- ii. Large Monochrome (MPA)
- iii. Small Color (CPB)
- iv. Small Monochrome (MPB)

### **ES-G3**

Sections in each Pictorial Prints class may be designated Open/General/Free where there is no restriction on subject matter entered in the section or as a theme when the subject matter is restricted.

- i. No Pictorial Prints Division section may allow both color prints and mono prints to be entered in the same section.
- ii. No Pictorial Prints Division section may allow both large prints and small prints to be entered in the same section.
- iii. Large print Pictorial Prints Division sections must not allow prints 8.5 x 12 inches or smaller including mounts to be submitted.

### **ES-G4**

Exhibitions may offer Nature and Photo Travel Print sections. These sections must be either Large Prints or Small Prints - not a mixture of both

### **ES-G5**

Exhibitions may offer Photojournalism Print sections only as Small Print Exhibitions. Prints larger than 8.5 x 12 inches must not allowed in Photojournalism Print sections.

### **ES-G6**

Prints may be home or commercially processed. **Exhibitions are not permitted to produce prints on behalf of the entrant, nor are they allowed to recommend local printing services. Entrants must be able to see their prints before they are submitted to the Exhibition.**

### **ES-G7**

Prints may be un-mounted or mounted. The conditions of entry must state clearly what mounting arrangements apply.

### **ES-G8**



Where an Exhibition has agreed to return prints these must be in the original containers and wrappings whenever possible. Entrant's special mailing instructions must be followed if sufficient postage has been provided. Prints may be sent by Parcel Post (or equivalent) or by First Class Mail unless otherwise required by Postal Regulations

---

## SECTION H - MEDALS AND AWARDS

### ES-H1

As part of the Section fee, each Exhibition will receive a PSA Gold Medal. This medal will normally be given as the top award in each section unless the Regional Director approves another as having primary importance to the exhibition. In this case, the PSA Division medal may be awarded to some other top place (never a second place) and the criteria for award must be outlined in the Conditions of Entry and the catalog.

### ES-H2

Silver and Bronze medals, and PSA Honor Ribbons, as well as a Nature Division Wildlife Silver Medal may also be purchased at a cost of \$25 per medal and \$4 each for Honor ribbons. The Nature Division Silver Medal must not be awarded as "Best of Show" in sections restricted to Wildlife.

### ES-H3

No image may receive more than one individual award.

### ES-H4

PSA Medals and ribbons for all sections of an Exhibition will be shipped from PSA HQ. Where it is necessary to send PSA awards by registered mail a charge of \$20 will be made. Currently all shipments to Argentina, China, and India require sending awards by registered mail.

### ES-H5

A condensed name of the exhibition and the year must be indicated –inscribed/labelled on the backs of all PSA medals/awards. **This information must include the name and year of the Exhibition, the section, the author, and the title of the image.**

### S-H6

An Exhibition may award any number of its own medals/awards.

### ES-H7

It is understood that awards can be lost in shipment to the recipients. **Exhibitions are required to ship replacement medals when notified an award has not been received.** Exhibitions are advised to ask the entrant to confirm the correct address. If a second mailing fails, then exhibitions are not under any obligation to keep sending replacement medals. Replacement PSA medals may be ordered by contacting the appropriate Regional Exhibition Standards Director.

---

## SECTION I - NOTIFICATION OF RESULTS

### ES-I1

**Each entrant must receive a personal notification of results - an individual report card**

Notification of results to entrants must show:

- the name and year of the Exhibition
- the assigned PSA recognition number

- the entrant's name
- **For each section:**
- all entry titles in the same order as submitted
- an indication if the image was accepted or rejected.
- the name of any award received by the image.

#### ES-12

Where an exhibition **reports a numerical score**, the notification **must also state:**

- the minimum and maximum scores possible
- the acceptance score
- the score for each image
- numerical scores may not be divulged to anyone except the entrant, including when posted on the exhibition's web-page.

#### ES-13

Plus or minus marks with numerical scores are not allowed

#### ES-14

Where an entry has been re-judged, for instance, as a result of a tie breaking process, and the score is changed the new score replaces the original score.

#### ES-15

Apart from any rescoring as a result of a tie breaking process, no score may be lowered, except when, on close examination by the judges, an image is found to be in breach of the rules, when it should be allocated the minimum score or disqualified.

#### ES-16

In the report, the entry title and score must be in the same order as submitted.

#### ES-17

Notification of an entrant's results may be by post, email containing results, or an email directing the entrant to the results on the Exhibition web-page. Results must be in an accessible and readable form - either email content, Word document, pdf file, or in html format.

#### ES-18

Results on the Exhibition web-page must only show that entrant's result. **Scores, addresses and email addresses of all entrants must not be revealed.**

#### ES-19

**Posting of acceptances on an exhibition's web site does not meet the requirement that each entrant must be notified of their results. They must have an individual report card, in addition to any notification on a website.**

---

## SECTION J - CIRCUITS

#### ES-J1

A circuit is defined as between two and six exhibitions with one entry process. There must be a single closing date. The circuit will be considered a single exhibition for the purpose of star ratings.

### **ES-J2**

Circuits may be sequential, simultaneous, or both. A sequential circuit is a group of allied exhibitions judged sequentially with slides, digital images and/or prints being forwarded from one exhibition to the next without being returned to the entrant until the series is complete

### **ES-J3**

Each section of each exhibition within the circuit must have its own separate awards awarded by its own set of judges.

### **ES-J4**

Judgings may be held in separate cities, towns, counties, provinces, or separate rooms in the same building, by different groups of judges who must not be aware of proceedings in the other locations or rooms. If Judgings are held on separate dates they must not be more than 21 days apart.

- i. No person may judge the same section again in different exhibitions within the circuit nor serve as an alternate for the judging panels of the same section of the different exhibitions after judging a prior exhibition within the circuit.
- ii. A person may be a judge in one judging of the circuit and have images entered in the other judgings, but may not have any acceptances in that judging session.

### **ES-J5**

The Regional Director may allow more than one exhibition of a circuit to judge the same section simultaneously in a suitable place. The following procedures must be strictly adhered to:

- i. Each exhibition judging must have independent scoring and record keeping.
- ii. The scores of each judging panel must not be announced, or observed by another judging panel until after each image has been judged.
- iii. Each judging panel must select their exhibition awards separately, and incomplete secrecy from the other judging panel(s). The scores of any group of judges must not be visible, or available, to any other group of judges in a circuit.
- iv. A separate jury may prejudge the entries if the total entry exceeds 25,000 images.
- v. Judgings for a simultaneous circuit should be limited to not more than 3 groups of judges judging together at one time.
- vi. This section does not apply to stereo exhibitions

### **ES-J6**

A judge may judge the same section only once in the exhibition circuit. If the circuit offers more than one section and if a judge is qualified he/she may judge a different section in one of the exhibitions of the same circuit.

### **ES-J7**

The **Calendar** is the same as the single exhibition calendar except that all entries must be returned, where applicable, and awards mailed, within eleven weeks (77 days) after the last judging date of the circuit.

## SECTION K - REPORTING OF RESULTS TO PSA

### ES-K1

PSA recognized exhibitions must e-mail reports of all acceptances in the form of Exhibition Data Acceptance Spreadsheet (EDAS) attachments to: [exhibitionresults@psaphoto.org](mailto:exhibitionresults@psaphoto.org) within thirty days (30) after completion of judging but no sooner than 10 days except as follows:

- i. In no case can be EDAS for an exhibition closing in one year be submitted later than February 22 of the following year even if such deadline is less than thirty (30) days after completion of judging.
- ii. Full instructions for preparing the EDAS can be found at the PSA website. The [exhibitionresults@psa-photo.org](mailto:exhibitionresults@psa-photo.org) email address **must only** be used for submitting EDAS. Submitting other material to this address can result in future exhibitions with the same sponsors not to be recognized.

### ES-K2

The EDAS must be prepared using the most **up-to-date** version of the PSA EDAS template. This can be found at the PSA website. This file can be downloaded. Make as many copies as required.

### ES-K3

One spreadsheet is required for each judging and each section. Work can be simplified by copying and pasting information from your own exhibition score sheets and records into the Acceptance Spreadsheet.

### ES-K4

All information on the spreadsheets must use English characters. Titles do not need to be translated to English but must be given in English characters.

### ES-K5

Failure to follow EDAS requirements, including the instructions for preparing and naming the EDAS according to instructions could result in the loss of future recognition.

### ES-K6

EDAS spreadsheets need to be just as accurate as your catalog and contain the same acceptance and award information.

### ES-K7

EDAS spreadsheets must not be submitted for any sections not recognized by PSA.

---

## SECTION L - CATALOGS

### ES-L1

The Exhibition must produce only one catalog and it must contain the relevant details for **all of the sections and Divisions** of the Exhibition.

### ES-L2

Full details of what must go into the catalogs are in a "Check List of PSA Catalog Requirements" which can be found on the PSA website

### ES-L3

One complete and properly formatted copy of the Exhibition Catalog must be sent to each entrant or made available for each entrant to download from the Exhibition Web Site. The Exhibition must notify the entrants when download versions of their catalog is available on their web site.

### ES-L4

Catalogs need to be sent to the Regional Exhibition Standards Director responsible for recognising the exhibition and to the PSA Ethics Review Advisor at [era@psa-photo.org](mailto:era@psa-photo.org). Where Exhibitions produce printed catalogs, PSA prefers that a digital copy be sent instead. **This electronic catalog must be supplied as one PDF file.**

## SECTION M - 3D

### ES-M1

A 3D exhibition qualifying for PSA Recognition may sponsor any number of sections of each type of format. Additional restricted (themed) sections can be included along with the general sections. An exhibition may sponsor digital, print, and/or slide sections or any combination; projected (slide and digital), prints (Holmes style and anaglyphs), etc.

### ES-M2

The Entry Form must specify the types of slide formats that will be accepted, such as Realist mount, View-master (a reel is considered one entry), 2X2 pairs, medium format, etc. Photographs on transparency material may be entered in a slide or combination projected section.

### ES-M3

The Entry Form must specify the types of digital format that will be accepted and the format of submitting the digital images (email, CD/DVD, etc.), along with any other specific requirement Digital entries may be judged either by a digital projector or on monitor(s) at a single location, and Conditions of Entry must specify which display method will be used for judging. Disks need not be returned if so stated on the Conditions of Entry

### ES-M4

The Entry Form must specify the types of print format that will be accepted, such as, lenticular, anaglyphs, over and under pairs, Holmes style cards, etc. Stereo prints are be restricted to reflective (opaque) material.

**ES-M5**

Whether entries are acquired, modified and/or presented traditionally or digitally, any particular stereo image must keep the same title, regardless of format. The Conditions of Entry must state whether or not the exhibition will accept a previously accepted image presented in a different format.

**ES-M6**

Stereo exhibition sections restricted to one category of subject matter, such as action or human interest, etc. or to a particular process such as Phantograms, may apply for and receive restricted recognition. PSA-recognized exhibitions that are not sponsoring restricted sections may buy a PSA Silver Medal to offer for a restricted subject within a general section.