



Vendor Space Contract
Pittsburgh Conference 2017
October 8 to 14, 2017

VENDOR INFORMATION

COMPANY NAME (FOR PROGRAM AND MARKETING)

ADDRESS

CITY STATE ZIP

PHONE EMAIL ADDRESS

PRIMARY CONTACT / TITLE

PRODUCT TO BE EXHIBITED

WEB SITE

ACCOUNTING CONTACT PHONE

EXHIBIT SPACE

1 table.....\$350 2 tables.....\$450 3 tables.....\$550

Extra tables (over 3) @ \$100 each x =

EXHIBIT TERMS

Exhibit prices include draped 6' table, chairs and logo on PSA Conference website and program. Does not include electricity, carpeting, signage, phone lines, or other optional decorating items. Other items may be arranged through PSA at least 45 days before conference (8/25/17).

All fees paid by Exhibitor are non-transferable, and due in full by August 31, 2017. If Exhibitor fails to make payment August 31, 2017, PSA may terminate Exhibitor's participation in PSA Pittsburgh Conference 2017 without further notice. All fees are payable in U.S. funds. See page two for additional terms. We accept the exhibit space selected above and agree to abide by the terms and conditions of this agreement stipulated above and on the reverse side of this contract.

Authorized Signature Printed Name

Company Name Title

This Agreement is not binding until accepted by PSA Conference Chairman.

Accepted by PSA Conference Chairman Date:

PAYMENT INFORMATION

Check is payable to: Photographic Society of America Email the form to: hq@psa-photo.org

Send it to: PSA Headquarters - Attn: Twila Bourlon - 8241 S. Walker Ave., Suite 104 - Oklahoma City, OK 73139

TERMS AND CONDITIONS FOR PARTICIPATING IN PSA CONFERENCE 2017

PSA Conference 2017 is managed by the Photographic Society of America, heretofore referred to as PSA. The exhibiting company, named on the reverse side of this document, will heretofore be referred to as Exhibitor.

1. BOOTH ASSIGNMENT

The space assignment will be determined by PSA. Exhibit space is offered and sold to specific exhibiting companies. The space is for Exhibitor's use only, and Exhibitor may not assign or sublease any portion of the space without PSA's prior written consent.

2. EXHIBITOR APPROVAL

Exhibitor's participation in this event is subject to PSA's approval. PSA may withdraw its acceptance at any time by refunding the Space Fee paid if it is determined that Exhibitor or its product is ineligible. PSA makes no warranties regarding the number of persons who will attend PSA Pittsburgh Conference 2017

3. PAYMENT TERMS

If Exhibitor fails to make payment by August 31, 2017, PSA may terminate Exhibitor's participation without further notice. Checks should be made payable to Photographic Society of America and mailed in U.S. dollars to: PSA Conference - 8241 S Walker, Suite 104, Oklahoma City, OK 73139

4. EXHIBIT INSTALLATION AND SECURITY

Exhibitor shall display equipment at own risk and shall have sole responsibility for any loss of its equipment or proprietary information.

5. INSURANCE

Exhibitor is responsible for providing their own property damage liability and workers' compensation insurance. Neither PSA, its agents, or representatives will be held responsible for any injury, loss, or damage that may occur to the Exhibitor, the Exhibitor's employees, or the Exhibitor's property.

6. SPECIAL SERVICES

For insurance, safety, and security purposes, all cleaning, catering, and other special services needed by individual Exhibitors are provided only when the Exhibitor orders and agrees to pay for these services. Certain of these services must be provided by the exclusive vendors of the Convention Center.

7. SHOW REGULATIONS

It is agreed that PSA shall have free and exclusive power in the matter of interpretation, amendment and enforcement of all regulations that appear on this contract. This agreement is subject to and subordinate to the agreement between the convention center and PSA, covering exhibit areas at this property. All rules are subject to change in accordance with Fire Marshal regulations. Exhibitor must comply with all the laws, regulations, and ordinances in force in the exhibit facility.

8. SELLING POLICY

PSA Conference Exhibitors are allowed to sell product on the show floor and are required to comply with state sales tax regulations. Exhibitor is required to adhere to state sales tax rules and regulations. Exhibitor is responsible for obtaining any tax identification numbers and paying all taxes.

9. AUDIO AND NOISE LEVELS

Exhibitors doing live demos must be considerate of the surrounding exhibitors and keep their audio volume at a level that does not impede the function, or demos, of surrounding vendors. Demos that are found to be objectionably loud in audio volume, in PSA's sole judgement, will be issued a warning. If the initial warning is not adhered to and the audio volume adjusted appropriately, PSA, after fair warning, may close the exhibit without a refund or any type of damage compensation.

10. LIABILITY

PSA will not be liable for failure to perform its obligations under this contract as a result of riots, strikes, acts of nature, acts of God, or any other causes that shall make it impossible or inadvisable to hold the event or portion thereof at the time and place herein provided.

11. ADA COMPLIANCE

All Exhibitors must fully comply with the Americans with Disabilities Act.

12. BOOTH ABANDENMENT

All exhibitors should notify the conference committee that they will be leaving early or will not be attending their booth for a major period of time.

Dates and Deadlines

Exhibitor payment - August 31, 2017

Exhibitor setup - Sunday October 8 , 2017 8:00 AM

Exhibitor hours - Sunday - Tuesday Noon to 5 PM (Optional), Wednesday - Friday 9:00 AM to 5:00 PM,
Saturday 9:00 AM to Noon (Optional)

Exhibitor location - Pittsburgh Marriott City Center, 112 Washington Place, Pittsburgh, PA 15219